

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, January 8, 2024

4:15 p.m.

I.T. Training Room, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to order & roll call.* The meeting was called to order by Vice Chair Donna Lewis. Present: Commissioners Alan Kasehagen, and Hap Freund. Staff members Graciela Reynoso and Erik Uchida were present.
2. *Public comment.* Nobody wished to make a public comment.
3. *Approval of the minutes from the Civil Service Commission Meeting on November 13, 2023.* A motion to approve the minutes from the Civil Service Commission meeting on November 13, 2023 was made and seconded. The motion was approved by all Commissioners.
4. *Discussion on the request to City Council to Add Mediation to the Civil Service Hearing Procedures.* Ms. Lewis said that she had not yet scheduled appointments with Councilmembers Eric Friedman and Megan Harmon to discuss adding mediation to the Hearing Procedures. She explained that she preferred to schedule a meeting with interim City Administrator, Sarah Knecht, before meeting with the Councilmembers. Ms. Lewis met with Nicole Grisanti in the City Administrator's Office who said that she should be able to coordinate a meeting with Ms. Knecht within the next two weeks. The Commission agreed to resume discussion on mediation after Ms. Lewis and Mr. Freund meet with Ms. Knecht.
5. *Discussion on the Recruitment for Vacant Civil Service Commission Position.* Mr. Kasehagen mentioned the City may possibly disband certain boards/commissions and members of those board/commissions could be good candidates for the vacancy on the Civil Service Commission. It was suggested to use the email list of board/commission members to reach out to the boards/commissions that may be disbanded.
6. *Discussion of Upcoming Hearings.* Mr. Uchida reported that there is an upcoming hearing. The Hearing Officer is working with the attorneys involved to determine possible hearing dates. Mr. Uchida said that he would contact the Commission members once he had more information on the hearing dates.
7. *Topics for next meeting.* Continued discussion on adding mediation to the Commission's Hearing Procedures. Discuss the recruitment for an additional Commission member.

8. *Adjournment of Meeting.* A motion to adjourn the meeting was made, seconded, and approved.